

PENDARREN HOUSE OUTDOOR EDUCATION CENTRE

PLEASE RETURN THIS FORM AT LEAST 8 WEEKS BEFORE THE START OF YOUR COURSE

Name of School:

Address and coach pick up point:
(only complete if address and coach pick up point differ)

Date of Course :
(see confirmation email)

Accommodation:
(see confirmation email)

Full fee charges:	£ 225.00	each (5 days)
Concessionary fee:	£ 112.50	each (5 days)

Number of pupils / students confirmed:

Pendarren House will commit staff and resources to your course. If you bring fewer students than anticipated it has implications for our budget and you may lose deposits. You may wish to bring more than the number anticipated, if so please contact us.

Male	<input type="text"/>	Age range	<input type="text"/>	Year group	<input type="text"/>
Female	<input type="text"/>	Age range	<input type="text"/>	Year group	<input type="text"/>
Total	<input type="text"/>				

Number of accompanying staff:

There is no charge for essential staff which includes one male and one female staff for mixed groups, one member of staff for each activity group and additional staff to care for statemented pupils.

Group Leader	<input type="text" value="1"/>	Mr / Mrs / Miss / Ms
		Position
		email address
Other staff *	<input type="text"/>	Mr / Mrs / Miss / Ms
		Position
		Mr / Mrs / Miss / Ms
		Position
		Mr / Mrs / Miss / Ms
		Position

* Can be confirmed at a later date

Total

Signed: (Teacher / Headteacher)

Date:

This form, when completed, should be returned to: Jan Withers, Pendarren House OEC, Llangenny, Crickhowell, Powys. NP8 1HE or alternatively, e-mail to office@pendarren.org

For office use only:

Date received: